



CULVER-STOCKTON COLLEGE

Application For Employment

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Date of Application _____

POSITION(S) APPLIED FOR _____

REFERRAL SOURCE: Advertisement Friend Relative Walk-In

PERSONAL

Name _____

Address _____

Telephone (_____) _____ Social Security Number _____

Are you available to work Full time Part-time Shift Work Temporary
 Are you employed now? Yes No May we contact your present employer? Yes No
 Are you on a lay-off and subject to recall? Yes No

Have you been convicted of a felony within the last 7 years? Yes No
 (Conviction will not necessarily disqualify applicant from employment.)
 If Yes, please explain _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No (Proof of Citizenship or immigration status required upon employment.)

Give name, address and telephone number of three references who are not related to you and are not previous employers.

JOB INTEREST

Have you filed an application here before? Yes No If Yes, give date _____
 Have you ever been employed here before? Yes No If Yes, give date _____
 Name of relatives employed by College _____
 Salary expected (per month) _____ Date available for work _____

EDUCATION

	Elementary	High School	College/University	Graduate/Professional
School Name				
Years Completed: (Circle)	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study:				

Honors Received:

EMPLOYMENT EXPERIENCE. Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex, or national origin.

1. Position Title: _____ Start Date: _____ End Date: _____
Month/Year Month/Year
Employer Name: _____ Telephone: _____
Address: _____
Street City State Zip Code
Type of Business: _____ Immediate Supervisor: _____
Briefly Describe Duties: _____

Reason for Leaving: _____

2. Position Title: _____ Start Date: _____ End Date: _____
Starting Salary Final Salary
Month/Year Month/Year
Employer Name: _____ Telephone: _____
Address: _____
Street City State Zip Code
Type of Business: _____ Immediate Supervisor: _____
Briefly Describe Duties: _____

Reason for Leaving: _____

3. Position Title: _____ Start Date: _____ End Date: _____
Starting Salary Final Salary
Month/Year Month/Year
Employer Name: _____ Telephone: _____
Address: _____
Street City State Zip Code
Type of Business: _____ Immediate Supervisor: _____
Briefly Describe Duties: _____

Reason for Leaving: _____
Starting Salary Final Salary

SPECIAL SKILLS AND QUALIFICATIONS. Describe special skills, training, and qualifications acquired from employment or other experience.

APPLICANT'S STATEMENT. I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not, and is not intended to be, a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Culver-Stockton College.

Signature of Applicant

Date

SEND TO: Beth Bronestine, Accountst Payable/Human Resources Assistant, Culver-Stockton College, One College Hill, Canton, MO 63435